Page 1 of 29 Printed: 4/11/2003



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS CAPITOL HILL PROVIDENCE RI 02908

**BID NUMBER: B02263** 

TITLE: BOOK BINDING

**BID OPENING DATE AND TIME:** 

05/01/2003 10:30 AM

BUYER: JOHN COWELL
PHONE #: (401) 222 - 2142 ext. 114
BLANKET PERIOD: 7/1/03 - 6/30/06

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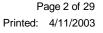
Requisition Number(s): MPA #139

TERMS OF PAYMENT:

tem	Class-Item	Quantity	Unit	Unit Price	Total
	BLANKET REQUIREMENTS: 7/1/03 - 6/30/06				
	WITH TWO (2) ONE (1) YEAR EXTENSION OPTIONS TO				
	BE EXERCISED SOLELY AT THE DISCRETION OF THE				
	STATE OF RHODE ISLAND.				
	BIDDER, BY SUBMISSION OF THIS OFFER, AGREES TO MAINTAIN SUCH PRICING AS SUBMITTED FOR THE				
	THIRD YEAR OF THE ORIGINAL CONTRACT PERIOD				
	THROUGHOUT THE EXTENSION PERIOD(S), IF THE				
	EXTENSION IS SO DECIDED BY THE STATE.				
	MPA #139				

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

Item	Class-Item	Quantity	Unit	Unit Price	Total
	BIDDING				
	(a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State.				
	(b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered.				
	(c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost.				
	(d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.				
	ORDERING				
	(a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period.				
	(b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.				
	specific destinations.				

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Requisition Number(s): MPA #139

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**ADMINISTRATION** 

L T O MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

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Requisition Number(s): MPA #130

TERMS OF PAYMENT:

MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

**ADMINISTRATION** 

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	BOOK BINDING				
	BINDING, REBINDING AND REPAIR OF BOOKS				
	I. GENERAL REQUIREMENTS:				
	A. THE BINDER SHALL BE A CERTIFIED LIBRARY AS APPROVED BY THE LIBRARY BINDING INSTITUTE. A COPY OF YOUR CURRENT CERTIFICATION SHOULD ACCOMPANY YOUR BID.				
	B. THE BINDER SHALL SUPPLY SHIPPING CARTONS, TAPE FOR SEALING CARTONS (IF SEALING IS REQUIRED), SEVERAL PACKS OF BUCKRAM COLOR SWATCHES IN CURRENT USE, AND BINDING FORMS FOR EACH KIND OF BINDING, OF A SIZE AND COMPOSITION SELECTED BY THE LIBRARY.				
	C. ALL VOLUMES SHALL BE BOUND BY THE LIBRARY BINDING INSTITUTE'S "CLASS A" STANDARDS, UNLESS OTHERWISE SPECIFIED BY THE LIBRARY. NO VOLUMES SHALL BE CLEAT-LACED.				

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Page 5 of 29 Printed: 4/11/2003



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS CAPITOL HILL PROVIDENCE RI 02908

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

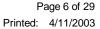
**ADMINISTRATION** 

L T O MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

ltem	Class-Item	Quantity	Unit	Unit Price	Total
	D. EACH VOLUME SHALL BEAR A LABEL OR STAMP ON THE INSIDE BACK COVER IDENTIFYING THE BINDER AND SHOWING THE MONTH AND YEAR IN WHICH THE VOLUME WAS BOUND.				
	E. THE BINDER SHALL CHECK INCOMING BINDING WITH SUFFICIENT CARE TO DETECT AND REPORT OBVIOUS ERRORS ORIGINATING AT THE LIBRARY.				
	F. ONLY COMPLETE VOLUMES SHALL BE BOUND, UNLESS OTHERWISE SPECIFIED BY THE LIBRARY. VOLUMES RETURNED UNBOUND SHALL HAVE A BINDER'S NOTE ATTACHED CITING THE REASON FOR NOT BINDING THAT VOLUME.				
	G. BINDING SLIPS SHALL NOT BE ATTACHED ANYWHERE WITHIN THE VOLUME, BUT SHALL BE PLACED IN THE VOLUME AT THE TITLE PAGE AND PROTRUDE SLIGHTLY.				
	H. LIBRARY MATERIALS LOST OR DAMAGED AT THE BINDERY OR IN TRANSIT SHALL BE REPLACED AT THE BINDER'S EXPENSE. ANY BINDING ERRORS SHALL BE CORRECTED AT THE BINDER'S EXPENSE AND SENT OUT ON A RUSH BASIS. DAMAGE IS MEANT TO INCLUDE, BUT IS NOT RESTRICTED TO:				

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Requisition Number(s): MPA #139

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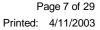
**ADMINISTRATION** 

**MASTER PRICE AGREEMENT** 

ltem	Class-Item	Quantity	Unit	Unit Price	Total
	1. ANY VOLUMES NOT BOUND BY THE LIBRARY BINDING INSTITUTE'S "CLASS A" STANDARDS AND ACCORDING TO THE SPECIFICATIONS OF THIS CONTRACT, UNLESS OTHERWISE SPECIFIED BY THE LIBRARY.				
	ANY VOLUMES HAVING BLEEDING MARGINS.				
	3. ANY VOLUMES OVER-TRIMMED TO DESTROY PRINT.				
	4. ANY VOLUMES WITH PERTINENT MATERIAL DISCARDED.				
	I. THE BINDER SHALL KEEP NECESSARY RECORDS BY WHICH UNIFORMITY OF SETS MAY BE MAINTAINED. THIS MEANS THAT THE BINDER SHALL COMPILE AND MAINTAIN ALL RECORDS REQUIRED FOR THE PROPER AND CONSISTENT BINDING OF THE TITLES SUBMITTED.				
	J. A COMPUTERIZED BINDING SLIP SYSTEM SHALL BE PROVIDED BY THE BINDER FOR USE IN BINDING PERIODICALS. ALL COMPUTER-PRODUCED BINDING SLIPS SHALL BE THE PROPERTY OF THE LIBRARY.				
	K. THIS CONTRACT MAY BE CANCELLED ON 30 DAYS NOTICE IF THE BINDER'S PERFORMANCE FAILS TO MEET THE SPECIFICATIONS OF THIS CONTRACT OR FULFILL THE INSTRUCTIONS OF THE LIBRARY.				

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

**ADMINISTRATION** 

MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

Item	Class-Item	Quantity	Unit	Unit Price	Total
	III DICKUDO AND DELIVEDICO.				
	II. PICKUPS AND DELIVERIES:				
	A. THE BINDER SHALL MAINTAIN A 2-WEEK PICK-UP AND DELIVERY SCHEDULE. ALL VOLUMES MUST BE BOUND AND RETURNED WITHIN 14 DAYS.				
	B. THERE SHALL BE NO CHARGE FOR TRANSPORTATION. NO SHIPMENTS SHALL BE MADE BY COMMON CARRIER.				
	C. PICK-UPS AND DELIVERIES SHALL BE AT DESIGNATED LOCATIONS WITHIN THE LIBRARY.				
	D. INVOICES SHALL BE DELIVERED WITH EACH SHIPMENT AND NO PARTIAL LOT SHIPMENTS SHALL BE MADE.				
	E. THE BINDER SHALL ENSURE THAT ALL VOLUMES OF THE SAME TYPE OF BINDING ARE PACKED IN THE SAME CARTON OR CARTONS WHEN RETURNED TO THE LIBRARY.				
	III. FORM OF BID:				
	A. BIDS SHALL SHOW A UNIT PRICE FOR VOLUMES UP TO 14" IN HEIGHT AND 2 1/2" IN THICKNESS FOR MONOGRAPHS BOUND AND 3" IN THICKNESS FOR PERIODICALS BOUND, AND FOR EACH KIND OF SEWING OR BINDING PROCESS (OVER-SEWING, HAND-SEWING, RECASING, ADHESIVE BINDING).				
	PERIODICALS (CLASS A):				

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

Item	Class-Item	Quantity	Unit	Unit Price	Total
	908-00				
1.0	7/1/03 - 6/30/04	2052.00	EA		
	908-00				
2.0	7/1/04 - 6/30/05	2052.00	EA		
	908-00				
3.0	7/1/05 - 6/30/06	2052.00	EA		
	PERIODICALS (1/4 BUCKRAM)				
	908-00				
4.0	7/1/03 - 6/30/04	2275.00	EA		
	908-00				
5.0	7/1/04 - 6/30/05	2275.00	EA		
	908-00				
6.0	7/1/05 - 6/30/06	2275.00	EA		
	MONOGRAPHS				
	908-00				
7.0	7/1/03 - 6/30/04	920.00	EA		
	908-00				
8.0	7/1/04 - 6/30/05	920.00	EA		

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

Item	Class-Item	Quantity	Unit	Unit Price	Total
	908-00				
9.0	7/1/05 - 6/30/06	920.00	EA		
5.0	771703 0700700	320.00	LA		
	B. BIDS SHALL SHOW EXTRA CHARGES, IF ANY, FOR				
	SUCH ITEMS AS:				
	CLASS "B" BINDING				
	908-00				
10.0	7/1/03 - 6/30/04	144.00	EA		
	908-00				
11.0	7/1/04 - 6/30/05	144.00	EA		
	908-00				
12.0	7/1/05 - 6/30/06	144.00	EA		
	RUSH BINDING				
	908-00				
13.0	7/1/03 - 6/30/04	1.00	EA		
	908-00				
14.0	7/1/04 - 6/30/05	1.00	EA		
	908-00				
15.0	7/1/05 - 6/30/06	1.00	EA		

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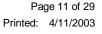
Item	Class-Item	Quantity	Unit	Unit Price	Total
	CALL NUMBERS				
	908-00				
16.0	7/1/03 - 6/30/04	3144.00	EA		
	7,7,73		L/ (		-
	908-00				
17.0	7/1/04 - 6/30/05	3144.00	EA		
	908-00				
18.0	7/1/05 - 6/30/06	3144.00	EA		
10.0	771700 0700700	0111.00	LA		-
	LOCATION NOTES				
	908-00				
19.0	7/1/03 - 6/30/04	1.00	EA		
	7,7,73	1.00	L/ (		-
	908-00				
20.0	7/1/04 - 6/30/05	1.00	EA		
	908-00				
21.0	7/1/05 - 6/30/06	1.00	EA		
			_, .		-
	INDEX NOTATION				
	908-00				
22.0	7/1/03 - 6/30/04	1.00	EA		
22.0	17 1700 0700704	1.00	L^		

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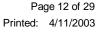
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Item	Class-Item	Quantity	Unit	Unit Price	Total
	908-00				
23.0	7/1/04 - 6/30/05	1.00	EA		
24.0	908-00 7/1/05 - 6/30/06	1.00	EA		
24.0	771703 - 0/30/00	1.00	EA		
	EXTRA LINES OF PRINTING				
25.0	908-00 7/1/03 - 6/30/04	1548.00	EA		
25.0	77 1703 - 0/30/04	1340.00	EA		
	908-00				
26.0	7/1/04 - 6/30/05	1548.00	EA		
27.0	908-00 7/1/05 - 6/30/06	1548.00	EA		
27.0	77 1703 - 0/30/00	1340.00	LA		
	EXTRA THICKNESS				
	908-00				
28.0	7/1/03 - 6/30/04	43.00	EA		
	3,00,01	10.00	LA		
	908-00				
29.0	7/1/04 - 6/30/05	43.00	EA		
	000.00				
30.0	908-00 7/1/05 - 6/30/06	43.00	EA		
30.0	17 1700 0700700	70.00	LA		

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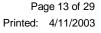
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Item Class-Item Quantity Unit **Unit Price** 

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	EXTRA HEIGHT				
	908-00				
31.0	7/1/03 - 6/30/04	40.00	EA		
	908-00				
32.0	7/1/04 - 6/30/05	40.00	EA		
	200 00				
33.0	908-00 7/1/05 - 6/30/06	40.00	EA		
00.0	17/1/00 0/00/00	10.00	LA		
	HAND SEWING				
	908-00				
34.0	7/1/03 - 6/30/04	2.00	EA		
	908-00				
35.0	7/1/04 - 6/30/05	2.00	EA		
	908-00				
36.0	7/1/05 - 6/30/06	2.00	EA		
	POCKETS				
	I OOKL 13				
	908-00				
37.0	7/1/03 - 6/30/04	34.00	EA		

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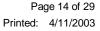
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	908-00				
38.0	7/1/04 - 6/30/05	34.00	EA		
	908-00				
39.0	7/1/05 - 6/30/06	34.00	EA		
	LENGTHWISE LETTERING				
	908-00				
40.0	7/1/03 - 6/30/04	1309.00	EA		
	908-00				
41.0	7/1/04 - 6/30/05	1309.00	EA		
	908-00				
42.0	7/1/05 - 6/30/06	1309.00	EA		
	HALF PORTFOLIOS				
	HALF FORTFOLIOS				
	908-00				
43.0	7/1/03 - 6/30/04	1.00	EA		
	908-00				
44.0	7/1/04 - 6/30/05	1.00	EA		
	908-00				
45.0	7/1/05 - 6/30/06	1.00	EA		

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DELIVERY:	RIVIP VENDOR ID#:





STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS CAPITOL HILL PROVIDENCE RI 02908

<b>BID NUMBER:</b>	B02263
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**TITLE: BOOK BINDING** 

**BID OPENING DATE AND TIME:** 

05/01/2003 10:30 AM

BUYER: JOHN COWELL PHONE #: (401) 222 - 2142 ext. 114 BLANKET PERIOD: 7/1/03 - 6/30/06

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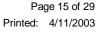
Requisition Number(s): MPA #139

TERMS OF PAYMENT:

ltem	Class-Item	Quantity	Unit	Unit Price	Total
	FULL PORTFOLIOS				
	908-00				
46.0	7/1/03 - 6/30/04	1.00	EA		
	000.00				
47.0	908-00 7/1/04 - 6/30/05	1.00	EA		
			L/ (		-
	908-00				
48.0	7/1/05 - 6/30/06	1.00	EA		
	SINGLE SLIPCASE				
49.0	908-00 7/1/03 - 6/30/04	1.00	EA		
40.0	777700 0700704	1.00	LA		-
	908-00				
50.0	7/1/04 - 6/30/05	1.00	EA		
	908-00				
51.0	7/1/05 - 6/30/06	1.00	EA		
	DOUBLE SLIPCASE				
	DOODLE SLIF CASE				
	908-00				
52.0	7/1/03 - 6/30/04	1.00	EA		

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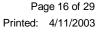
Requisition Number(s): MPA #139

TERMS OF PAYMENT:

Item	Class-Item	Quantity	Unit	Unit Price	Total
	908-00				
53.0	7/1/04 - 6/30/05	1.00	EA		
	908-00				
54.0	7/1/05 - 6/30/06	1.00	EA		
	ADOLUNIAL OTODACE PORTFOLIO				
	ARCHIVAL STORAGE PORTFOLIO				
	908-00				
55.0	7/1/03 - 6/30/04	2.00	EA		
56.0	908-00 7/1/04 - 6/30/05	2.00	EA		
30.0	777704 - 0/30/03	2.00	EA		
	908-00				
57.0	7/1/05 - 6/30/06	2.00	EA		
	BRITTLE BOOK REPLACEMENT				
	908-00				
58.0	7/1/03 - 6/30/04	1.00	EA		
	908-00				
59.0	7/1/04 - 6/30/05	1.00	EA		
00.0	908-00	4.00			
60.0	7/1/05 - 6/30/06	1.00	EA		

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BUYER: JOHN COWELL PHONE #: (401) 222 - 2142 ext. 114 BLANKET PERIOD: 7/1/03 - 6/30/06

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Requisition Number(s): MPA #139

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THESIS BINDING 908-00		
908-00		
61.0 7/1/03 - 6/30/04 634.00 EA	۱	
908-00		
62.0 7/1/04 - 6/30/05 634.00 EA	\	-
908-00		
63.0 7/1/05 - 6/30/06 634.00 EA	\	
DAMPI II ET DINIDINO		
PAMPHLET BINDING		
908-00		
64.0 7/1/03 - 6/30/04 1.00 EA	۸	
908-00 65.0 7/1/04 - 6/30/05 1.00 EA		
65.0 7/1/04 - 6/30/05 1.00 EA	`	
908-00		
66.0 7/1/05 - 6/30/06 1.00 EA	۱ <u> </u>	
MUSIC BINDING		
INIUSIC DINUING		
908-00		
67.0 7/1/03 - 6/30/04 1.00 EA	۱ <u> </u>	

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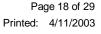
Requisition Number(s): MPA #139

TERMS OF PAYMENT:

Item	Class-Item	Quantity	Unit	Unit Price	Total
	908-00				
68.0	7/1/04 - 6/30/05	1.00	EA		
	908-00				
69.0	7/1/05 - 6/30/06	1.00	EA		
00.0	1,77,65				
	STUBBING				
	908-00				
70.0	7/1/03 - 6/30/04	6.00	EA		
		0.00			
	908-00				
71.0	7/1/04 - 6/30/05	6.00	EA		
	908-00				
72.0	7/1/05 - 6/30/06	6.00	EA		
	1,77,65	0.00			
	EXTRA TIME CHARGES				
	908-00				
73.0	7/1/03 - 6/30/04	150.00	1/2 HR		
			,,		
	908-00				
74.0	7/1/04 - 6/30/05	150.00	1/2 HR		
	908-00				
75.0	7/1/05 - 6/30/06	150.00	1/2 HR		
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BLANKET PERIOD: 7/1/03 - 6/30/06

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Requisition Number(s): MPA #130

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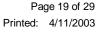
MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

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Item	Class-Item	Quantity	Unit	Unit Price	Total
	THE BINDER SHALL BE RESPONSIBLE FOR PLACING THEFT DETECTION STRIPS INTO EACH BOUND VOLUME AT THE TIME OF BINDING. THE TYPE OF THEFT DETECTION STRIP TO BE USED WILL BE SPECIFIED BY, AND SUPPLIED BY THE LIBRARY.				
	C. SUCCESSFUL BIDDER SHALL SUBMIT SAMPLES OF EACH KIND OF SEWING OR BINDING PROCESS TO BE COVERED BY THIS CONTRACT FOR INSPECTION AND RETENTION PRIOR TO AWARDING OF THIS CONTRACT.				
	D. FAILURE OF A BIDDER TO CONFORM TO THESE BIDDING REQUIREMETNS MAY BE CONSIDERED GROUNDS FOR DISQUALIFICATION OF THAT BID.				
	IV. PERIODICAL BINDING REQUIREMENTS:				
	A. COLLATION				
	PERIODICALS SHALL BE COLLATED AND ANY MISSING PAGES/ISSUES REPORTED TO THE LIBRARY BEFORE A VOLUME CAN BE BOUND.				
	2. ALL FRONT COVERS ARE TO BE RETAINED AND LEFT IN PLACE WITH THEIR RESPECTIVE ISSUES. BACK COVERS WILL BE RETAINED IF THEY CONTAIN CONTENTS OR ANY OTHER PERTINENT INFORMATION. IF CONTENTS APPEAR ON BACK COVERS, THEY SHALL BE MOVED TO THE APPROPRIATE PLACE WITHIN THE VOLUME (SEE ITEM 4). THE LIBRARY RESERVES THE RIGHT TO REQUEST VOLUMES TO BE BOUND "AS IS."				
	3. ALL DAMAGED PAGES/COVERS SHALL BE REPAIRED.				

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

**ADMINISTRATION** 

L T O MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

Total	Unit Price	Unit	Quantity	Class-Item	tem
				4. WHEN ISSUES OF A VOLUME ARE PAGED CONSECUTIVELY, CONTENTS SHALL BE PLACED AT THE FRONT OF THE VOLUME. WHEN EACH ISSUE IS PAGED SEPARATELY, CONTENTS SHALL REMAIN IN THE FRONT OF EACH ISSUE.	
				5. CUMULATIVE CONTENTS ARE TO BE PLACED IN THE FRONT OF THE VOLUME.	
				6. INDEXES ARE TO BE BOUND IN THE BACK OF THE VOLUME. IF THE VOLUME IS BOUND IN PARTS, THE INDEX SHALL BE BOUND IN THE LAST PART.	
				THE INDEXES IN INDIVIDUAL ISSUES WILL BE REMOVED AT THE REQUEST OF THE LIBRARY. THIS MAY BE MADE A STANDARD INSTRUCTION FOR CERTAIN PERIODICAL TITLES AS SPECIFIED BY THE RESPECTIVE LIBRARIES. IF THE INDEX IS MISSING, STUB FOR THE INDEX AND BIND.	
				TITLES AS SPECIFIED BY THE RESPECTIVE LIBRARIES. IF THE INDEX IS MISSING, STUB FOR THE INDEX AND	

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Printed: 4/11/2003



**CAPITOL HILL PROVIDENCE RI 02908** 

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

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ltem	Class-Item	Quantity	Unit	Unit Price	Total
	7. ALL UNPAGED ADS SHALL BE REMOVED.				
	8. WHEN SUPPLEMENTS ARE PAGED SEPARATELY, BIND AT THE END OF THE VOLUME AFTER THE INDEX, SEPARATED BY A COLORED LEAF.				
	9. WHEN 2 OR MORE VOLUMES ARE BOUND TOGETHER, SEPARATE VOLUMES WITH A COLORED LEAF.				
	10. LOOSE OR LARGE MAPS SHALL HAVE A POCKET MADE IN THE BACK OF THE VOLUME.				
	B. BINDING:				
	THE LIBRARY SHALL DETERMINE THE COLOR OF BUCKRAM TO BE USED FOR EACH VOLUME.				

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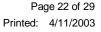
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Requisition Number(s): MPA #130

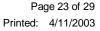
TERMS OF PAYMENT:

**ADMINISTRATION** 

L T O MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

tem	Class-Item	Quantity	Unit	Unit Price	Total
	5. THE LIBRARY HAS DETERMINED THAT CERTAIN TITLES SHALL BE HAND-SEWN AND WILL NOTE THIS ON THE BINDING SLIP. THE BINDER MAY DETERMINE THAT A VOLUME, WHICH HAS NOT BEEN SO DESIGNATED, SHOULD BE HAND-SEWN IF OVER-SEWING WOULD RESULT IN VIRTUALLY NO MARGINS OR BLEEDING MARGINS.				
	6. IN MOST CASES VOLUMES SHALL BE BOUND TO A THICKNESS OF 2 1/2" BUT ABSOLUTELY NO MORE THAN 3" IN THICKNESS.				
	7. IF ISSUES ARE OF UNEVEN SIZE, MAKE EVEN AT THE TOP, EXCEPT WHERE SMALLER ISSUES ARE SUBSTANTIALLY THICKER AND HEAVIER, THEN MAKE EVEN AT THE BOTTOM.				

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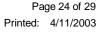
Requisition Number(s): MPA #139

TERMS OF PAYMENT:

tem	Class-Item	Quantity	Unit	Unit Price	Total
	C. LETTERING				
	ALL LETTERING SHALL BE GOLD, WHITE, OR BLACK,     AS SPECIFIED BY THE LIBRARY.				
	2. ALL LETTERING SHALL BE AS LARGE AS LEGIBLE AS POSSIBLE. VOLUMES SHALL BE LETTERED AS PREVIOUSLY DONE, WITH HEIGHTS OF LETTERING TO MATCH THE LIBRARY'S SETS. IF THE LIBRARY SENDS NEW TITLE TO BE BOUND, THE LETTERING HEIGHT SHALL BE STANDARD AS SPECIFIED BY THE STANDARDIZED LETTERING FOR BOUND MAGAZINES OF THE LIBRARY BINDING INSTITUTE.				
	3. IF THE SIZE OF A VOLUME CHANGES MORE THAN 1/2" UP OR DOWN, THE BINDER MAY ADJUST THE HEIGHT OF TITLE LETTERING. ALL VOLUME AND DATE LETTERING SHALL BE UNIFORM.				
	4. THE BINDER SHALL GUARD AGAINST THE UNNECESSARY DIVISION OF WORDS, WHENEVER POSSIBLE.				

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Requisition Number(s): MPA #130

TERMS OF PAYMENT:

**ADMINISTRATION** 

L T O MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

tem	Class-Item	Quantity	Unit	Unit Price	Total
	5. IF A VOLUME IS TOO THIN TO BE LETTERED HORIZONTALLY, THE VOLUME SHALL BE LETTERED DOWN THE SPINE.				
	6. IF A VOLUME IS BOUND IN PARTS THE LIBRARY SHALL SPECIFY THE MONTHS, NUMBERS, OR OTHER INFORMATION TO BE USED ON THE SPINE.				
	SPECIFICATIONS: QUARTER BUKRAM PERIODICAL BINDING				
	THE FOLLOWING SPECIFICATIONS ARE BASIC TO THE STYLE, AND THEY MUST BE ADHERED TO CONSISTENTLY.				
	A. GENERAL SPECIFICATIONS:				
	THE LIBRARY SHALL REMOVE COVERS AND NON-PAGINATED ADVERTISING ONLY WHEN DESIRED.				
	2. THE BINDER SHALL BE RESPONSIBLE FOR INSPECTING MATERIAL FOR COMPLETENESS AND CORRECT ORDER OF ISSUE SEQUENCE.				
	3. THE BINDER SHALL GUARANTEE UNIFORMITY OF SIZE, BUCKRAM COLOR, TYPE POSITION AND SIZE, AND GENERAL CONFIGURATION.				
	4. THE BINDER SHALL PROVIDE BUCKRAM COLORS THAT INCLUDE THE FOLLOWING: BROWN, BLACK, DARK BLUE, MAROON, AND MID-GREEN. THE LIBRARY WILL SPECIFY THE COLOR FOR EACH BOUND VOLUME.				

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS **CAPITOL HILL PROVIDENCE RI 02908** 

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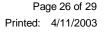
TERMS OF PAYMENT:

**ADMINISTRATION** 

tem	Class-Item	Quantity	Unit	Unit Price	Total
	D. MATERIAL AND METHOD OF CONCERNICTION				
	B. MATERIAL AND METHOD OF CONSTRUCTION SPECIFICATIONS:				
	4 INNER MARCIN REPMITTING CRINE OF VOLUMES				
	1. INNER MARGIN PERMITTING, SPINE OF VOLUMES WILL BE NOTCHED.				
	2. DOUBLE-FAN, EHLERMAN-TYPE ADHESIVE BINDING,				
	USING ADHESIVE FORMULATED FOR THE MACHINE				
	SHALL BE USED. THE ADHESIVE SHALL BE APPLIED IN SUCH A WAY AS NOT TO SPREAD BEYOND THE				
	NOTCHES ONTO THE SURFACE OF THE PAGES.				
	3. ENDSHEETS SHALL BE SINGLE-FOLD WHITE, TO				
	HAVE A PH OF NOT LESS THAN 7.0 AND SHALL BE OF				
	APPROVED LIBRARY BINDING INSTITUTE (LBI) STANDARD.				
	STANDARD.				
	4. SPINES SHALL BE LINED BEFORE COVERING WITH A WOVEN HINGE CLOTH OF APPROVED STANDARD (LBI),				
	WRAPPING ONTO THE ENDSHEETS NOT LESS THAN				
	THREE (3) CENTIMETERS.				

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ltem	Class-Item	Quantity	Unit	Unit Price	Total
	5. INSIDE MARGINS AND EDGES SHALL BE TRIMMED AS LITTLE AS POSSIBLE.				
	6. COVER JOINTS SHALL HAVE A HINGE WIDE ENOUGH TO ALLOW THE VOLUME TO OPEN FLAT WITHOUT STRAIN, WITH A MINIMUM HINGE WIDTH OF 3/8" AND A MAXIMUM HINGE WIDTH OF 5/8".				
	7. BOARDS OF APPROVED STANDARD (LBI) APPROPRIATE TO THE SIZE AND WEIGHT OF THE MATERIAL, WITH A MINIMUM THICKNESS OF .074" AND MAXIMUM THICKNESS OF .090", CONTINUED ON PAGE THE ENDSHEETS AND PRESSED, WITH THE DISTANCE FROM THE BACK EDGE NOT TO EXCEED 1.5 CENTIMETERS OR TO BE LESS THAN 1.0 CENTIMETERS.				
	8. GROUP F BUCKRAM OF APPROVED STANDARD (LBI) SHALL BE USED TO COVER THE SPINE, GLUED DIRECTLY ONTOP OF THE SET HINGE CLOTH AND WRAPPED ONTO THE BOARDS NO MORE THAN 5 CENTIMETERS AND NO LESS THAN 2 CENTIMETERS.				

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS **CAPITOL HILL PROVIDENCE RI 02908** 

BID NUMBER: B02263

**TITLE: BOOK BINDING** 

**BID OPENING DATE AND TIME:** 

05/01/2003 10:30 AM

BUYER: JOHN COWELL PHONE #: (401) 222 - 2142 ext. 114 BLANKET PERIOD: 7/1/03 - 6/30/06

S	ADMINISTRATION
Н	MASTER PRICE AGREEMENT
1	RELEASE AGAINST RI MPA
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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

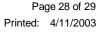
**ADMINISTRATION** 

L L Т 0 **MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA** 

ltem	Class-Item	Quantity	Unit	Unit Price	Total
	9. BOARDS SHOULD NOT BE CLAMP MARKED DURING THE TRIMMING PROCESS, AND THE SPINE COVERINGS SHOULD NOT BE LOOSENED OR LEFT RAGGED. EDGE SCOURING CAUSED BY NICKED OR WORN GUILLOTINE KNIFE IS ACCEPTABLE PROVIDING THAT THE BOARD EDGES ARE CLEARLY CUT.				
	10. PRINTING MUST NOT BE "BLED" BY CARELESS TRIMMING. THE LIBRARY WILL SEPARATE VOLUMES NOT SUITABLE FOR TRIMMING, AND WILL NOTE SPECIAL FEATURES, SUCH AS FORE-EDGE FOLDS, ETC.				
	V. MONOGRAPH BINDING REQUIREMENTS: (INCLUDES MUSIC SCORES AND THESES)				
	A. COLLATING AND MENDING:				
	1. MONOGRAPHS SHALL BE COLLATED BEFORE BINDING, AND ANY DETERMINED TO HAVE MISSING PAGES SHALL BE RETURNED TO THE LIBRARY UNLESS INSTRUCTIONS ON THE BINDING SLIPS INDICATE OTHERWISE.				
	2. ALL DAMAGED PAGES SHALL BE REPAIRED.				

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS CAPITOL HILL PROVIDENCE RI 02908

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

tem Class-Item	Quantity	Unit	Unit Price	Total
3. WHEN TWO OR MORE VOLUMES ARE BOUND TOGETHER, THE VOLUMES SHALL BE SEPARATE WITH A COLORED LEAF.				
A. BINDING				
1. ALL MONOGRAPHS SHALL BE BOUND OR REB IN "CLASS A" BINDING ACCORDING TO THE SPECIFICATIONS OF THE LIBRARY BINDING INSTITUTE'S STANDARD FOR LIBRARY BINDING V THE FOLLOWING EXCEPTIONS OR ADDITIONAL STIPULATIONS:				
A. THOSE MONOGRAPHS WHICH ARE UNSUITED OVER-SEWING, DO NOT HAVE SIGNATURES OR FOLDED SECTIONS, OR DO NOT HAVE SPECIFIC SEWING INSTRUCTIONS NOTED ON THEIR BINDII SLIPS SHALL BE BOUND USING A HIGH GRADE COMELT POLYVINYL PERMEATING ADHESIVE WITH SHEET BEING FANNED IN BOTH DIRECTIONS TO ASSURE PROPER ADHESION.	NG OLD			
B. NO MONOGRAPHS SHALL BE ELATE-LACED.				
C. INNER MARGINS ON MONOGRAPHS SHALL BE LESS THAN 1/4" WIDE AFTER SEWING.	ENO			
D. MUSIC SCORES SHALL BE HAND-SEWN ON TA TO LIE FLAT ON A MUSIC RACK. A POCKET SHAL PROVIDED IN THE BACK INSIDE COVER WHEN PA ACCOMPANY THE SCORE.	L BE			

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Requisition Number(s): MPA #139

TERMS OF PAYMENT:

**ADMINISTRATION** 

L T O MASTER PRICE AGREEMENT RELEASE AGAINST RI MPA

ltem	Class-Item	Quantity	Unit	Unit Price	Total
	E INSTRUCTIONS WRITTEN ON BINDING SUIDS FOR				
	E. INSTRUCTIONS WRITTEN ON BINDING SLIPS FOR SUCH PROCESSES AS HAND SEWING, TIPPING OR				
	BINDING IN LOOSE PAGES AND ERRATA SLIPS, ETC.				
	SHALL BE FOLLOWED BY THE BINDER.				
	B. OTHER:				
	1. SPINE LETTERING SHALL BE IN GOLD, WHITE, OR				
	BLACK AS SPECIFIED BY THE LIBRARY AND SHALL				
	INCLUDE AUTHOR, TITLE AND YEAR, LENGTHWISE				
	LETTERING SHALL BE PLACED SO THAT AUTHOR AND				
	TITLE AND YEAR READ DOWNWARD ON THE SPINE.				
	2. ONLY CERTAIN COLORS OF BUCKRAM SELECTED BY				
	THE LIBRARY FROM THE PACKS OF COLOR SWATCHES				
	SHALL BE USED.				
	DELIVERY AS REQUESTED BY AGENCY.				
				TOTAL:	
				IOIAL.	

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